

AHEPA Citrus District 2 for Florida, Bahamas and Puerto Rico

2020 Secretary Report by Jerry Galovic

- 1. Created and maintained a District 2 member email listing which is to be updated each year with the posted members by the new secretary.**
- 2. Updated and used a District 2 Chapter Officers (usually the President and Secretary) email distribution when necessary.**
- 3. Reviewed the National Database entries and the District 2 website for the District 2 Officers.**
- 4. Created events posting on our District 2 Facebook page as available. Have added those Chapter events as they were made available to the District Lodge.**
- 5. Organized the 11 District Meetings that occurred over the year. Devised the minutes and meeting agenda of each meeting.**
- 6. Started an action item with the District Activities included.**
- 7. Received and databased the 2020 Convention Delegates, AHEPAN of the Year and Chapter of the Year nominations.**
- 8. Reviewed the Chapter Elections forms submitted and transmitted a copy to National.**